

Translated from Bulgarian

Attachment No. 1
To Order No. 1046/28.09.2020

**TO
THE EXECUTIVE DIRECTOR OF
MILITARY CLUBS AND
RECREATION CENTERS
EXECUTIVE AGENCY**

APPLICATION

from
address postal code
telephone: e-mail:
fax: bulstat

DEAR MR. EXECUTIVE DIRECTOR,

I hereby state my wish, subject to your permission, to use the hall(s): at the Central Military Club on(date)

- Up to 1 /one/ hour for the time fromto.....hours;
- up to 3 /three/ hours for the time from to hours;
- up to 6 /six/ hours for the time from to hours;
- over 6 /six/ hours for the time from to hours.

I wish to additionally use hours.

Note No. 1: The opening hours of the Central Military Club – Sofia City are from 9.00 a.m. to 11.00 p.m. The use of the halls of the Central Military Club after 11.00 p.m. is realized according to the time applied and paid for in advance in the amount of 600 leva, inclusive of VAT, for each additional full hour.

Note No. 2: The use of the halls of the Central Military Club after the planned and permitted time shall be confirmed in a bilaterally signed record by an employee of Representative Sites of the Ministry of Defense Department and the user and is in the amount of 600,00 (six hundred) leva, inclusive of VAT, for each started hour. The amount shall be paid within three days after execution of the record.

Note No. 3: Before the holding of a concert, you should present certified copies of the contracts for ceding the right for public performance of the works which will be performed. Upon non-presentation, you will be denied the provision of a venue to hold the event.

I wish to use multimedia equipment – YES/ NO:

- multimedia – YES/ NO

- screen with size 180x150 cm (small) – YES/ NO;
- screen with size 217x143 cm (medium) – YES/ NO;
- screen with size 420x320 cm (large) – YES/ NO;

I wish to use sound wiring YES/ NO

- sound wiring of hall (including 3 (three) wire microphones) – YES/ NO
.....
- Monitor speakers (2 pcs) – YES/NO;
- Powered speakers – portable (2 pcs) – YES/ NO;
- discussion system for audio-recording – YES/ NO;
- discussion microphone pcs.
- audio-recording hours
- portable microphone - YES/ NO pcs
- portable microphone, badge type – YES/ NO;
- laptop – YES/ NOpcs.

I wish to use illuminating equipment – YES/ NO:

- Control panel for spotlights – YES/NO;
- Spotlightspcs;
- Tracer (spotlight)pcs.

I wish to use catering equipment – YES, NO

- Cocktail tables, Ø-600 mm/ 1180 mm -pcs
- Tablecloth (elastane: wine red) for cocktail table -pcs.
- Tablecloth (cotton and satin – colour: champagne) for cocktail tablepcs.
- Ribbon (cotton and satin – colour: champagne) for cocktail tablepcs.
- Rectangular catering table 1800 x 750 mm x 740 mmpcs
- Tablecloth (elastane – colour: wine red) for rectangular tablepcs.
- Round catering table Ø 180/ 740 mmpcs
- Tablecloth (cotton and satin – colour: champagne) for round catering tablepcs
- Barrier column (set) ...pcs;

Note: In the course of the use of Lozenets residence, the Agency does not assume a commitment for providing a cloakroom, service personnel, and the protection of the personal effects of the participants in the event.

The nature of the event is: *(in free form, please describe what the residence will be used for, kind, type of the event and the number of participants)*

.....

Person responsible for preparation and organization of the event:

.....
(name, family name, contact telephone)

Person responsible for ensuring the access regime

.....
(name, family name, contact telephone)

The applicant declares that it is familiar with Order No. 1045/28.09.2020 of the Executive Director of Military Clubs and Recreation Centers Executive Agency regarding the conditions, order and fees for

using halls and services provided at the Central Military Club – Sofia City, 7, Tsar Osvoboditel Blvd., and bears responsibility in the event of its non-fulfillment.

Date:

Respectfully,

I, the undersigned Petia Markova, do hereby attest to the authenticity of the translation made by me from Bulgarian into English of the foregoing document. The translation consists of 3 pages.

Sworn translator: _____
Petia Markova